

BACKLOADING REMOVALS

Packing Tips

- 1). Select the right carton for the right job.
For heavy items like books, wine, and tinned food use small cartons such as book cartons.
- 2). Tip carton upside down to gain ready access to flaps on bottom of the carton.
Fold opposite flaps of cartons. **DO NOT** interlock flaps.
- 3). **Tape** bottom of carton securely. We recommend two thickness of packing tape.
- 4). Line bottom of carton with padding - scrunched up paper, towels and linen may be used.
- 5). Wrap all china and glassware pieces separately - then stack in carton on their ends or edges.
- 6). After each layer of china or glassware place another layer of padding - ensure there is also sufficient padding on the sides of the carton and finally on the top.
- 7). A good rule of thumb, every one carton should have two-thirds china, one third padding.
- 8). For ease of carriage, pack a mixture of light and heavy items in large cartons. Pack cartons right to the top or fill right to the top with padding, **BUT** don't overfill.
- 9). Fold the top flaps of the carton in the same manner as the bottom flaps and tape up securely.
- 10). **Label** each carton with **name, room** and brief description of the goods, to enable easy placement of the carton at delivery.